

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
MEETING MINUTES
October 18, 2010**

The Board started the budget workshop at 5:20 PM with Chairman Hultquist, Supervisors Koepke and Roelandts present. Also in attendance was Chief Wallis, Highway Superintendent Salzman, Administrator/Planner Herrmann, and Clerk/Treasurer Lesser. Paige Smage from the Oconomowoc Focus was also present.

Highway Superintendent Salzman started with going through his portion of the budget and once it was done, Chief Wallis explained his portion of the budget. Supervisor Wiemer joined the workshop at 5:30 PM.

The Board decided to continue the budget workshop on Thursday, October 28, 2010 at 8:00 AM.

At 5:45 PM Chairman Hultquist called for a motion to enter into the closed session portion of the meeting. Supervisor Roelandts made a motion to enter into closed session by roll call vote, into Closed Session, pursuant to State Statute 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Clerk's Office). Supervisor Koepke seconded the motion. Roll call vote:

Supervisor Koepke: Aye
Supervisor Wiemer: Aye
Chairman Hultquist: Aye
Supervisor Husak: Absent
Supervisor Roelandts: Aye

Motion carried unanimously.

Supervisor Roelandts made a motion to reconvene to open session. Supervisor Wiemer seconded the motion. Motion carried unanimously.

At 6:15 Chairman Hultquist called the regular board meeting to order.

Those present stood to recite the Pledge of Allegiance.

Supervisor Roelandts made a motion to approve the October 4, 2010 meeting minutes. Supervisor Wiemer seconded the motion. Motion carried unanimously.

Correspondence: Clerk/Treasurer Lesser informed the Board of an open house invite from the City of Delafield on November 6, 2010.

Comments from the Floor on Agenda items or any other items: Barb Pinter N64W34909 Road J; stated that the Town should keep the ordinance as it is, and that there should be an exemption, but she feels that in late fall or during the winter the light can be turned off. The trees are losing the leaves and it makes the light shine brighter into her home. Barb explained to the Board that there are no other complaints about the light because those that may complain don't due to the helping of each other out or the favors that those on Islandwood may extend to other Road J residents and vice versa.

Marilyn Hayashi N64W34933 Road J (008); stated that many people are allowed to have a light in their yard or by the garage.

Gretchen Baron N64W34933 Road J (007); stated that she and her family plan on using the property on Islandwood this winter, and would need the light.

OLD BUSINESS: None.

NEW BUSINESS:

1. **Consider and Act on Memorandum of Understanding Between Waukesha County and The Town of Oconomowoc for the Statewide Voter Registration:** Clerk/Treasurer Lesser explained

what the State Wide Voter Registration system, why the County performs the job for the Town, and what it would take for the Town to take over the duties. Supervisor Roelandts made a motion to approve signing the memorandum of understanding between the Town of Oconomowoc and Waukesha County for the Statewide Voter Registration System for the years 2011-2015. Supervisor Koepke seconded the motion. Motion carried unanimously.

2. **Consider and Act on Surface Water Drainage Easement Between Walter Wilde and the Town of Oconomowoc – Lot 15, Lac La Belle Manor:** Administrator/Planner Herrmann explained that the easement will be 20' wide with a 10' wide construction easement to install the drainage pipe. Supervisor Wiemer made a motion to approve the drainage easement for the Wilde property. Supervisor Roelandts seconded the motion. Supervisor Koepke questioned the size of the pipe being installed. It was noted by Highway Superintendent Salzman that it would be a 15" pipe. Motion carried unanimously.
3. **Consider and Act on Petition for Special Use Permit for Islandwood Homeowners Association to retain two (2) lights on their Property:** It was noted that the light at the pier was adequate and met the ordinance requirements. The light at the top of the hill could have a motion detector installed so as not to be shining all night long. Chief Wallis stated that people like to keep the lights on due to safety and for crime prevention. Chief Wallis also stated that theft occurs in off season when the lake is frozen. Supervisor Koepke stated that the light by the pier has been improved from what was there. Supervisor Koepke also stated that the light at the road does illuminate everywhere but the parking lot. He would like to see that light brought into compliance with the ordinance. Supervisor Wiemer questioned the possibility to shield the light. Supervisor Roelandts stated that the light by the lake is fine, and could the road light be a dusk till dawn light or is it really necessary to be there. Supervisor Koepke approves the petition for the special use permit for the first light which will be known as the light by the pier, with the conditions that it can stay on all night but that it shall otherwise meet all the other requirements of the lighting ordinance. For the second light up on the hill, the same it can stay on all night but it shall meet all the other requirements spelled out in the lighting ordinance with the specific concerns that it be shielded to prevent light trespass onto the neighbors properties. Supervisor Koepke made a motion to approve the special use permit for the pier light in its current status-shielded. I also move to approve the petition for the special use permit for the second light subject to it being brought up to our shielding requirements in the lighting ordinance, and it should also be brought to meet the height requirements in our ordinance as well. Supervisor Wiemer seconded the motion. Roll call vote:
Supervisor Koepke: Aye
Supervisor Wiemer: Aye
Chairman Hultquist: Aye
Supervisor Husak: Absent
Supervisor Roelandts: Aye Motion carried unanimously. It was noted that there will be a 30 day grace period given to get the light into compliance, if this is not sufficient the Association must talk with Administrator/Planner Herrmann.
4. **Consider and Act on Town of Oconomowoc Paying for Half of Monterey Soccer Park Sign:** Joel Falk of the Oconomowoc Soccer Association discussed the sample signs for the park. Mr. Falk suggested that the sign be done by Achtenhagen (Seasonal Services Landscaping Proposal), and that the price includes installation. It was noted that the Town would pay for half of the cost of the sign. Supervisor Wiemer made a motion to approve the Town of Oconomowoc providing funds to purchase and install the soccer association sign at Monterey Park not to exceed \$4,500 and subject to a final design approval by the Town Board. Supervisor Koepke seconded the motion. Motion carried unanimously.
5. **Consider and Act on Clerk's Compensation for Extra Work in Lieu of Hiring New Employee:** The Board decided to move the approval of compensation for the extra hours worked by the Clerk/Treasurer to the October 28th budget meeting so that Supervisor Husak can attend. Supervisor Roelandts made a motion to approve the increase of 10 hours per week on an experimental factor for Clerk/Treasurer Lesser, with compensation to be determined at a later time. Supervisor Wiemer seconded the motion. Motion carried unanimously.
6. **Chairman Hultquist:** Nothing
7. **Supervisor Reports**
 - a. **John Koepke:** Nothing
 - b. **Brian Wiemer:** Nothing

- c. **Janis Husak:** Excused
- d. **John Roelandts:** Nothing
- 8. **Attorney Chapman:** Nothing
- 9. **Highway Superintendent Salzman:** Nothing
- 10. **Police Chief Wallis:** Nothing
- 11. **Administrator/Planner Herrmann:** Nothing
- 12. **Clerk/Treasurer Lesser**
 - a. **Consider and Act on New Operator License Applications for Patrick Knebel, Krista Dearman, Brandon Peters, and Kirk Kempker Jr.:** It was noted that all applicants had the approval of Chief Wallis or Lt. Wraalstad. Supervisor Wiemer made a motion to approve the operator license applications. Supervisor Roelandts seconded the motion. Motion carried unanimously.
- 13. **Approve Vouchers and Checks:** Supervisor Wiemer made a motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Koepke seconded the motion. Motion carried unanimously.
- 14. **Adjourn:** Supervisor Roelandts made a motion to adjourn at 7 PM. Supervisor Wiemer seconded the motion. Motion carried unanimously.

Respectfully submitted,

Jo Ann Lesser, WCMC
Clerk/Treasurer